

Office of the Principal
Sanctorum College of Education
Lalad Sopore

Website: www.sanctorumcollege.com
(Cell No). 9419039898
No.03/IQAC/21



E-Mail: Sanctorum996@gmail.com
7006340581

Date: 11/08/2021

Minutes of Meeting of IQAC Meet-II

An online meeting was held on 11-08-2021 at 10:00 am through zoom meeting app to discuss certain important matters pertaining to future activities to be taken up by IQAC members. The meeting was hosted by Coordinator IQAC Ms. Syed Rakhshandah and the following faculty were present:

Prof (Dr) Mohd Yousuf Ganai (Principal)

Mr.Shakir Ashraf (Chairman)

Haji M.R Dar (Administrative Officer)

Ms.Syed Rakhshandah (IQAC Coordinator)

Ms.Saduf Bashir (Lecturer)

Mr.Ghulam Qadir Parray (Lecturer)

IQAC Coordinator welcomed and briefed the committee members about the agenda. The agenda of the meeting was discussed as under:

Meeting was essentially on updating one another about progress during COVID-19 pandemic on all fronts so that all the members are on the same page. Suggestions were shared and sought. Head of the Institution sought clarifications on many issues raised by the students as part of their academic concern due to lockdown. Student issues related to their studies came up for discussion. Distribution of work within the IQAC team for report writing was done and deadline for individual work and future plans was set. Principal of the college gave information about various facilities available to the students and discussed about the time table as well. Chairperson shared his experience to procure the same and requested all the members to pursue it and get back to the team about feasibility, requirements etc.

Discussions made by IQAC

It was decided by the Chair that the IQAC members (Faculty) shall work out the mechanism for ensuring timely, efficient and periodic progressive performance of activities on zoom app. Following guidelines were discussed:

- Meeting Records
- Teaching innovative method
- Teachers contribution
- Individual profile
- Student-Teacher ratio

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