

Office of the Principal  
**Sanctorum College of Education**  
Lalad Sopore

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Date: 02/03/2020

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## **Minutes of Meeting of IQAC Meet-I**

**Venue: IQAC Office**

**Presentees**

Miss.Sayema Shaban

Miss Syed Rakhshandah

Haji M.R Dar

Mr.Rizwan Rashid

Mr.Nazir Ahmad

Mr.Ghulam Qadir Parray

On 2<sup>nd</sup> of March 2020, the meeting was held in the IQAC office along with the faculty members of the college unit. The main agenda of the meeting was to give orientation to the newly B.Ed students. It was also decided in the meeting to start the regular class work for the students as per the time table framed in the college. Disciplinary concept with regard to strict attendance will be emphasized upon the trainees. The core issue of the meeting was to give orientation to newly B.Ed students with regard to rules and regulations of the college. It was also decided in the meeting to frame out the timetable as per the academic calendar. Different duties were bestowed to the office bearers of this committee. It was also decided in the meeting to organize International Women's day and World Plantation day within the college campus wherein maximum participation will be from students and faculty members of the college.

**Discussions made by IQAC**

Teachers were directed to follow the time table framed by the Principal strictly. They were also given instructions with regard to attendance and to make sure each student follows it with strict measures and completely adheres to it. Teachers were also told to inculcate importance of important days like women's day, plantation day etc among students and to prepare them for participation.

**Principal**

**Sanctorum College of Education**