Sanctorum College of Education
National Highway Lalad Sopore
The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

- Name of the Institution: **Sanctorum College of Education**

- Name of the Head of the institution: **G.R.Sofi**

- Designation: **Principal**

- Does the institution function from own campus: **Yes**

- Phone no./Alternate phone no.: 01954-222538

- Mobile no.:9797849000

- Registered e-mail:sanctorum996@gmail.com

- Alternate e-mail:sps.scc@rediffmail.com

- Address   :**National Highway Lalad Sopore District Baramulla J&K**

- City/Town   : **Sopore**

- State/UT   : **Jammu&Kashmir**

- Pin Code   : **193201**

2. Institutional Status:
   - Affiliated /Constituent: **Affiliated**
   - Type of Institution: **Co-education**
   - Location :Rural/Semi-urban/Urban: **Rural**
   - Financial Status: **UGC 2f and 12 (B)/ Self-financing**

   - Name of the Affiliating University: **Kashmir University**
   - Name of the IQAC Coordinator: **Sayema Shaban**
   - Phone No**.**   01954293538
   - Alternate Phone No.   9419039898
   - Mobile: 01954293538, 7006340581
   - IQAC e-mail address: sps_sce@rediffmail.com

   - Alternate e-mail address: syedrakhshandah001@gmail.com

3. Website address:

   Web-link of the AQAR: (Previous Academic Year)

   Whether Academic Calendar prepared during the year: **Yes** whether it

           is uploaded in the Institutional website:

Web link:

4. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period	
1st	**B**	**2.34**	**2017**	**From:1st May 2017**	**To: May 2022**
2nd				from:	to:
3rd				from:	to:
4th				from:	to:
5th				from:	to:

5. Date of Establishment of IQAC: **05/07/2013**

6. Provide the list of funds by Central/ State Government

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc. **N.A**

Institution/ Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
N.A	**N.A**	**N.A**	**N.A**	**N.A**
N.A	**N.A**	**N.A**	**N.A**	**N.A**
N.A	**N.A**	**N.A**	**N.A**	**N.A**

7. Whether composition of IQAC as per latest NAAC guidelines: **Yes**

8. No. of IQAC meetings held during the year: **3(Once in every quarter of year)**

Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website: **Yes**

9. Whether IQAC received funding from any of the funding agency to support its activities during the year?   **No**

10. Significant contributions made by IQAC during the current year (maximum five bullets)

   • The IQAC ensures that the college maintains a consistently good academic record

   • Implementation of ICT in teaching learning process

   • Feedback is regularly taken to facilitate the process

   • As an advisory body the IQAC offers suggestions for development of intellectual property, language skill, the teaching-learning process, infrastructure and in many other fields related to college

11. Plan of action chalked out by the IQAC in the beginning of the Academic year towards

Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
To train the students in essential professional and soft skills	Implemented PACE(Personality, Aptitude and Career Enhancement) to impart essential skills which fetch them placement opportunities
To use ICT based learning tools for effective teaching-learning process	Faculty members use ICT tools for teaching-learning and assessment
To conduct Seminars/Workshops for over-all well being of staff and students	Seminars/Workshops were conducted during the academic year 2018-2019
To inculcate human values and professional ethics in the students	Included in the curriculum through value education course as mandatory course

12. Whether the AQAR was placed before statutory body: **NO**

13. Whether institutional data submitted to AISHE: **Yes**

Year: 2018-2019

Date of Submission:

Extended Profile of the Institution

1. Programme:

1.1 Number of courses offered by the Institution across all programs during the year

Year	2018-19
Number	01

2. Student:

2.1 Number of students during the year.

Year	2018-19
Number	68

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

Year	2018-19
Number	02

2.3 Number of outgoing/ final year students during the year:

Year	2018-19
Number	___

3. Academic:

3.1 Number of full time teachers during the year

Year	2018-19
Number	12

3.2 Number of Sanctioned posts during the year

Year	2018-19
Number	18

4. Institution:

4.1 Total number of Classrooms and Seminar halls: 12 classrooms and 1 seminar hall

4.2 Total expenditure excluding salary during the year(INR in lakhs)

Year	2018-19
Expenditure	6,62,325

- 4.3 Total number of computers on campus for academic purposes: 2

PART B

Criterion 1 – Curricular Aspects

Key Indicator – 1.1 Curricular Planning and Implementation

Metric No.	
1.1.1.	*The Institution ensures effective curriculum delivery through a well planned and documented process:* The timetable committee headed by the Principal and a senior faculty member draws up a detailed timetable which efficiently deploys the units of time for academic and co-curricular purposes as for example, theory, practical, ICT, life skills, value education thereby ensuring a balance between the different types of engagement a student is expected to participate in. The College strive for effective curriculum delivery through a combination of time-tested and innovative methods, beginning with expectations relating to the course and proceeding according to the set of teaching plans based on an academic calendar detailed enough to cover the available timeframe yet flexible enough to permit changes. Teachers are encouraged for participation and learning by using instructional strategies and transacts learning experience which is regularly monitored and assessed in respect of time, material and student behaviour for effective learning. The college is well equipped with ICT facility which is extensively used for teaching-learning process. • Upload relevant supporting document • Link for Additional information
1.1.2.	*The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)* At the commencement of the Academic year the Academic calendar is prepared by the committee organized for the said purpose. At the beginning of the Academic year the teachers prepare the teaching plan of their respective subjects. The evaluation of the students is carried out periodically as per the norms of the University. The college undertakes to prepare the Academic calendar at the commencement of the Academic year. The teachers prepare their individual Academic and teaching plan which is included in the Academic calendar. The college has no scope to include their own chapters in the curriculum as the curriculum described by University and is adopted by the college as it is mandatory. The college teachers follow the teaching plan in the schedule of their working hours. Only head of the institution can incorporate minor changes in academic calendar which he may deem fit considering the unforeseen circumstances. **File Description** • Upload relevant supporting document • Link for Additional information

1.1.3.	*Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year*

Year	__
Number	__

1. Academic council/BoS of Affiliating University
2. Setting of question papers for UG/PG programs
3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
4. Assessment /evaluation process of the affiliating University

Options

1. All of the above
2. Any 3 of the above
3. Any 2 of the above
4. Any 1 of the above
✓ None of the above

	Data requirement: **N.A** • Number of teachers participated • Name of the body in which full time teachers participated. • Total number of teachers Documents: Upload the scanned copies of the letters issued by the affiliating university / institutions with respect to the activity in which the teachers are involved. **File Description: N.A** • Details of participation of teachers in various bodies/activities provided as a response to the metric • Any additional information

Key Indicator- 1.2 Academic Flexibility

Metric No.	
1.2.1.	*Number of Programs in which Choice Based Credit System (CBCS)/ elective course system has seen implemented:* <table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number**</td><td>01</td></tr></table> Data Requirement: (As per Data Template) • Name of all Programs adopting CBCS: B.Ed • Name of all Programs adopting elective course system: B.Ed **File Description (Upload)** • Any additional information • Minutes of relevant Academic Council/ BOS meetings • Institutional data in prescribed format (Data Template)
1.2.2.	*Number of Add on /Certificate programs offered during the year:* <table><tr><td>**Year**</td><td>__</td></tr><tr><td>**Number**</td><td>__</td></tr></table> • *Names of the Add on /Certificate programs with 30 or more contact hours* • *No. of times offered during the same year* • *Total no. of students completing the course in the year* *File Description (Upload) :***N.A** • *Any additional information* • *Brochure or any other document relating to Add on /Certificate programs* • *List of Add on /Certificate programs (Data Template)*

1.2.3	*Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year:*

Year	__
Number	__

Data Requirement: **N.A**
- Total number of students enrolled in certificate / Add –on programs
- Total number of students across all the programs

File Description(Upload): N.A
- Any additional information
- Details of the students enrolled in Subjects related to certificate/Add-on programs

Key Indicator- 1.3 Curriculum Enrichment

Metric No.	
1.3.1.	*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum in many ways* • **Professional ethics:** Professional ethics are taught to students and teachers by conducting certain workshops on personality development. Practice of teaching is being conducted to help the students to develop professional qualities as a future teachers. • **Gender equality:** Gender equality and equal opportunity for women are necessary in the institution population and gender education being the part of course of study has helped students and teachers a lot to understand different gender issues. Besides this, every activity and programme organized by college involves equal participation of girl students and female teachers. • **Environmental awareness:** Environmental education is a part of curriculum in this college. The students are taken to field trips to give them first hand knowledge about environmental issues. Besides this college celebrates environmental day every year with full enthusiasm. The college also conducts cleanliness drive and celebrates other important days like earth day, water day where students are made aware about the importance of preserving environment. • **Human value:** Moral and ethical values are integral part of education of the students. Our teachers put their best efforts to groom students and make them responsible citizens. B.Ed trainees are asked to observe morning assembly and learn how to develop values among students. Peace and value education is also part of the syllabi which has helped students to inculcate the moral and ethical values. • Any additional information • Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.

1.3.2.	*Number of courses that include experiential learning through project work/field work/internship during the year:*

Year	2018-19
Number	03

- Name of the Course: B.Ed
- Details of experiential learning through project work/field work/internship
- Name of the Program: Micro-Teaching, Internship programmes

Micro-Teaching Activity
- Students were advised to prepare the micro-teaching notebook on different skills
- The students were advised to prepare a minimum five lessons on different micro-teaching skills and deliver it to micro student group.
- Students were directed to maintain micro-teaching on any available notebook and to ensure to capture the pictures while delivering class and preserve them as a reference of record
- Students were advised to prepare the lesson plans well in advance on a separate notebook in the language paper they have opted in B.Ed like teaching of English/Urdu/Kashmiri/Hindi/Punjabi
- Students were advised to prepare a minimum of 15 lessons and to deliver them to micro students. This programme lasted for 15 days

Internship Programme
- Students were advised to visit Anganwadi centre for three consecutive days and to prepare a brief profile to describe the purpose and functioning of the Anganwadi Centre
- Students were advised to visit Primary school or Middle school functioning in his/her area and to prepare a profile mentioning the activities of the school like morning assembly, classroom facilities, drinking facilities, staff strength etc and same should be reported in the internship copy. The visit lasted for three days
- Students were directed to visit high school and higher secondary school located in his/her educational zone. The aim of this visit was to know about the structure, functioning and role of these schools in our education system. It was advised to contact any teacher of these concerned schools to know more about the high or higher secondary school and take the guidance from him/her to compile the report on the internship copy.
- The students also visited DIET functioning in his/her district for observation. The aim of the profile was to know the activities of the DIET like teacher training activities, action research, the conduct of 8th class examination, staff strength and other activities carried out by the DIET s. It was suggested to contact any lecturer of higher secondary or DIET to know more about the role and functioning of the DIET. The same should be reported in the internship copy.

1.3.3.	*Number of students undertaking project work/field work/ internships*

Year	2018-19
Number	68

Data Requirement
- Name of the program: Internship
- No. of students undertaking project work/field work /internships: 68

File Description:(Upload)
- Any additional information
- List of program and number of students under taking project work/field work/ /internships (Data Template)

Key Indicator- 1.4 Feedback System

Metric No.	
1.4.1	***Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders*** *1) Students 2)Teachers 3)Employers 4)Alumni* The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the student, alumini and faculty. Periodical analysis is made by the institute from the following: student performance, faculty performance, utilization of infrastructure and requirements for quality enrichment. The institute maintains an IQAC as a quality consistence and quality enhancement measure. In supervision of IQAC committees like career guidance, anti-ragging and harassment committee etc reinforce the curriculum by incorporating updated information and social issues. Institute collects the feedback physically from stakeholders viz. Students, Parents and Teachers on curriculum which is prescribed by the university. The college conducts annual Alumini meet, in which suggestions and feedback is received from Alumini students. **File Description** • URL for stakeholder feedback report • Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload) • Any additional information(Upload) **(Note: Data template is not applicable to this metric)**
1.4.2	***Feedback process of the Institution is as follows:*** • Feedback collected, analyzed and action taken and feedback available on website • Feedback collected, analyzed and action has been taken ✓ Feedback collected and analyzed • Feedback collected • Feedback not collected Documents: Upload Stakeholders feedback report, Action taken report of the institute on it as stated in the minutes of the Governing Council, Syndicate, Board of Management **File Description** • Upload any additional information • URL for feedback report **(Note: Data template is not applicable to this metric)**

Criterion 2- Teaching- Learning and Evaluation

Key Indicator- 2.1 Student Enrolment and Profile

Metric No.	
2.1.1.	**Enrolment Number** Number of students admitted during the year <table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number**</td><td>68</td></tr></table> Number of sanctioned seats during the year <table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number**</td><td>320</td></tr></table> Data Requirement last completed academic year. • Total number of students admitted: 120 • Total number of Sanctioned seat: 320 File Description: • Any additional information • Institutional data in prescribed format
2.1.2.	*Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)* <table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number**</td><td>02</td></tr></table> Data requirement for year: • Number of Students admitted from the reserved category: SC-01 OBC-01 • Total number of seats earmarked for reserved category as per GOI or State government rule **File Description: (Upload)** • Any additional information • Number of seats filled against seats reserved (Data Template)

Key Indicator- 2.2. Catering to Student Diversity

Metric No.	
2.2.1.	***The institution assesses the learning levels of the student and organizes special Program for advanced learners and slow learners*** Learning outcomes are indeed key to a meaningful education and focusing on learning outcomes is essential to make diagnosis and improve teaching processes and student learning. Emphasis should be given on assessing the students based on their ability to learn and to differentiate accordingly. Teaching programme should be designed so as to fulfill the individual student need. To assess the learning levels of students, institution organizes the orientation programme for the students at commencement of the programme for the new batch every year. The programme would help the students to get familiarized with curricular and co-curricular activities, facilities, rules and regulations. Assessment plays a very important role in teaching and learning. By means of assessment, mentors can know the learning progress as well as strengths and weaknesses of students, hence they may design different teaching activities accordingly to help students learn in an effective manner. Besides, it is also a means to measure the discrepancy between Intensive Remedial Teaching Programme students and ordinary students so that mentors may decide whether it is desirable for the students concerned to withdraw from Intensive Remedial Teaching Programme. **File Description:** • Past link for additional Information • Upload any additional information
2.2.2.	***Student- Full time teacher ratio (Data for the latest completed academic year)*** <table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number of Students**</td><td>68</td></tr><tr><td>**Number of teachers**</td><td>12</td></tr></table> Data requirement: • Total number of Students enrolled in the Institution • Total number of full time teachers in the Institution Formula: Students: teachers **File Description (Upload)** • Any additional information **(Note: Data template is not applicable to this metric)**

Key Indicator- 2.3. Teaching- Learning Process

Metric No.	
2.3.1.	*Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences* The following activities are conducted by institution to make teaching-learning process more student centric: **Experimental Learning:** An opportunity is provided to all students to play a role as a teacher and having an experience to teach in classroom. Students are also continuously encouraged to organize programmes. This helps student to improve their knowledge, presentation skills and personality development. **Participative Learning:** College uses participative learning to encourage students to actively involve them in learning process. The college methods like participative learning like Group Discussions, Small Group Exercises, Assignments, Projects etc **Problem Solving Methodologies**: To improve critical thinking creativity and problem solving skills among student case studies are provided and asked to prepare project reports. Students undertake project work related to their subjects and teachers provide required help to students to participate and present their work. • Upload any additional information • Link for additional information
2.3.2.	*Teachers use ICT enabled tools for effective teaching-learning process:* Information and communication technology (ICT) in education is the mode of education that use information and communication technology to support, enhance and optimize the delivery of information. It has been ascertained that ICT can lead to an improved student learning and better teaching methods. College is well aware of making use of ICT technology in education creates an easy-to-manage learning environment where the delivery of information is so much smoother and the learning easier. Teachers use ICT enabled tools to deliver lectures along with power point presentations. College has also a well equipped computer lab to cater the technological needs of students. Students are encouraged to build their aptitude towards innovation and creativity. Students are refreshed to think critically and be innovative and creative in tackling their assignments, projects and other tasks assigned to them using ICT. **File Description** • Upload any additional information • Provide link for webpage describing the ICT enabled tools for effective teaching-learning process.

2.3.3.	***Ratio of mentor to students for academic and other related issues***

Year	2018-19
Number of mentors	12

Formula: Mentor : Mentee

File Description
- Upload, number of students enrolled and full time teachers on roll
- Circulars pertaining to assigning mentors to mentees
- mentor/mentee ratio: 1:8

(Note: Data template is not applicable to this metric)

Key Indicator- 2.4 Teacher Profile and Quality

Metric No.	
2.4.1.	***Number of full time teachers against sanctioned posts during the year*** | Year	2018-19
Number	12 | Data requirement for year (As per Data Template) • Number of full time teachers: 12 • Number of sanctioned posts: 18 **File Description (Upload)** • Full time teachers and sanctioned posts for year(Data Template) • Any additional information • List of the faculty members authenticated by the Head of HEI
2.4.2.	***Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. during the year(consider only highest degree for count)*** | Year	___
Number	___ | Data requirement for year: **N.A** • Number of full time teachers with PhD./ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. /D.Litt. • Total number of full time teachers **File Description (Upload): N.A** • Any additional information • List of number of full time teachers with ***Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt.*** and number of full time teachers for year(Data Template)
2.4.3.	***Number of years of teaching experience of full time teachers in the same institution*** | Year	2018-19
Number	2-5 years | Data requirement for year (As per Data Template) Name and Number of full time teachers with years of teaching experiences: • Miss. Saduf Bashir: Teaching Experience 04 years • Mrs. Sayema Shaban: Teaching Experience 04 • Miss. Shameema Ahad: Teaching Experience 04 • Miss. Rubeena Majid: Teaching Experience 02 • Mr.G.Q Parray: Teaching Experience 05 • Mr. Rizwan Rashid: Teaching Experience 03 • Mr. Nazir Ahmed: Teaching Experience 03 **File Description: (Upload)** • Any additional information • List of Teachers including their PAN, designation, dept. and experience details(Data Template)

Key Indicator- 2.5. Evaluation Process and Reforms

Metric No.	
2.5.1.	*Mechanism of internal assessment is transparent and robust in terms of frequency and mode:* The college ensures that all students are aware of the internal assessment/evaluation process through the orientation course offered to students in the very first semester of their programme and by the concerned course instructors. Principal monitors the delivery of course schedule distributed to students for each subject (theory and practical) by the respective course instructors being taught in the beginning of the session. These lesson plans/course outlines prepared by the course instructors are discussed with the students. College has basic structure for the continuous internal assessment of theory and practical defined in Academic regulation of the college. For schedule of exams, Academic Calendar is strictly followed. Examination coordinator who is responsible for all the examination of the semester coordinates the Examinations. After the teachers evaluate the answer sheets/assignments, they are shown to students in the class to maintain complete transparency in evaluation. So Mechanism of internal assessment is transparent and robust in terms of frequency and variety in the college. • Any additional information • Link for additional information
2.5.2.	*Reforms initiated on continuous internal evaluation CIE system at the institutional level:* • Awareness of evaluation and assessment system in orientation programme • Conducting tutorial classes to clarify doubts and re-explaining the critical topics • Regular conduct of group discussions, seminars and guest lectures • Monitoring the improvement in slow learners and encouraging the fast learners by reviewing their performance • Field visits are arranged for the students and are asked to submit the visit report which is also evaluated • Faculty conducts tutorial classes, project based assignments, remedial/extended classes to evaluate students performance to get better results • Faculty evaluates students growth by identifying assignment topics, presentations, team-work activities etc • Students performance is also evaluated based on the following parameters: • Communication skills, use of modern tools, critical thinking skills, problem solving skills, ability to work in team and leadership qualities. **File Description:** • Any additional information • Link for additional information

Key Indicator- 2.6 Student Performance and Learning Outcome

Metric No.	
2.6.1.	***Stated Program and Course Outcomes of the Program offered by the institution:*** The curriculum of the programme is designed by the university, the college teachers have to define the programme outcomes for each programme offered by the college. Since the college offers the Program of Bachelors Education to students, the main objective of the course is to train the students to become successful future teachers. The course involves both theoretical portion as well internship and practice of teaching. The theory core subjects help the students to understand different issues and process related to education, teaching and learning and the practical portion to help students to get first hand experience. The following are the course outcomes of theory paper: • Apply the knowledge of mathematics, science and management principles to the solution of complex problems • Devise solutions for intricate problems and plan system components or processes that meet the specified needs with appropriate consideration for the society, health, safety, cultural, social and environmental considerations • Pertain ethical principles and entrust to professional ethics and responsibilities • Function effectively as an individual and in assorted teams • Communicate effectively on various activities and make effective presentations **Course outcomes of school internship/ POT:** • Develop an ability to substantive perspectives and theoretical frameworks studied with field based experiences that are provided. • Develop an ability to cater to diverse needs of learners in school • To get firsthand experience of teaching with the help of systematic supervising support and feedback. • Upload any additional information • Past link for Additional information • Upload COs for all courses (exemplars from Glossary)
2.6.2.	***Attainment of Program outcomes and course outcomes evaluated by the institution:*** The knowledge about the various aspects of education, teaching and learning and other teaching skills acquired by the students is evaluated through continuous internal assessment, external practice of teaching, semester exams conducted by the university. The program outcomes and program specified outcomes are assessed with the help of course outcomes of the relevant courses through direct and indirect methods. Direct methods are provided through direct examinations or observations of student knowledge or skills against measurable course outcomes. The knowledge and skills described by the course outcomes are mapped to specific problems on internal exams and home assignment. After the declaration of the result, the IQAC and examination committee analyzes the results obtained by the students in the exams conducted by the university, then accordingly if there is the scope of improvement in any subject strategies are planned out and implemented in letter and spirit. To equip the students with requisite knowledge, skills and right attitude are necessary to provide effective leadership in a global environment. • Upload any additional information • Paste link for Additional information

2.6.3.	*Pass percentage of Students during the year*

Previous completed academic year	
Number of students appeared	**68**
Number of students passed	_____

Data Requirement: **N.A(Results Awaited)**
- Program code
- Name of the Program: B.Ed
- Number of Student appeared:
- Number of Students passed:
- Pass percentage:

File Description: N.A
- Upload list of Program and number of students passed and appeared in the final year examination (Data Template)
- Upload any additional information
- Paste link for the annual report

Key Indicator- 2.7 Student Satisfaction Survey

Metric No.	
2.7.1	*Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire)* There is no any structured questionnaire prepared by the institution as such. However, the students will give their feedback on overall Institutional performance including on the teaching, non-teaching, institutional infrastructures and facilities to the students. Their feedback is mostly oral and general opinions during college functions and programmes. So to say this is random survey, which is considered as the feedback from the students. Generally, the opinion of the students is positive and good towards the institution as well as the infrastructure of the institution. They have very satisfactory opinion on the teaching staff. This is seen and heard in their speeches at the various functions. Most of the students have admired and appreciated about most of the teachers with exalting words. Direct access and regular interaction with the Principal and trustees have boosted students.

Criterion3- Research, Innovations and Extension

Key Indicator 3.1- Resource Mobilization for Research

Metric No.	
3.1.1.	*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)* <table><tr><td>Year</td><td>___</td></tr><tr><td>(INR in Lakhs):</td><td>___</td></tr></table> Data requirement for year: **N.A** • Name of the Project/Endowments • Name of the Principal Investigator • Department of Principal Investigator • Year of Award • Funds provided • Duration of the project • Name of the Project/Endowments **File Description: N.A** • Any additional information • e-copies of the grant award letters for sponsored research projects /endowments • List of endowments / projects with details of grants(Data Template)
3.1.2	*Number of departments having Research projects funded by government and non government agencies during the year* <table><tr><td>Year</td><td>__</td></tr><tr><td>(INR in Lakhs):</td><td>__</td></tr></table> Data requirement for year: **N.A** • Name of Principal Investigator • Duration of project • Name of the research project • Amount / Fund received • Name of funding agency

	• Year of sanction • Department of recipient **File Description: N.A** • List of research projects and funding details(Data Template) • Any additional information • Supporting document from Funding Agency • Paste link to funding agency website
3.1.3	Number of Seminars/conferences/workshops conducted by the institution during the year | Year	2018-19
Number of teachers	11 | Data Requirements: (As per Data Template) • Name of the workshops /seminars: Career Guidance And Gender Empowerment, ATL Community Day • Number of Participants: 31 • Date : 17th June And April 15th • Link to the activity report on the website **File Description(Upload)** • Report of the event • Any additional information • List of workshops/seminars during last 5 years (Data Template)

Key Indicator 3.2- Research Publication and Awards

Metric No.	
3.2.1.	*Number of papers published per teacher in the Journals notified on UGC website during the year* <table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number**</td><td>__</td></tr></table> Data Requirement: **N.A** • Title of paper • Name of the author/s • Department of the teacher • Name of journal • Year of publication • ISBN/ISS Number **File Description: N.A** • Any additional information • List of research papers by title, author, department, name and year of publication (Data Template)
3.2.2.	*Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year* <table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number**</td><td>___</td></tr></table> Data requirement for year: **N.A** • Name of the teacher: Title of the paper Title of the book published: Name of the author/s : Title of the proceedings of the conference • Name of the publisher: National/International • National/international : ISBN/ISSN number of the proceedings • Year of publication: **File Description: N.A** • Any additional information • List books and chapters edited volumes/ books published (Data Template)

Key Indicator 3.3- Extension Activities

Metric No.	
3.3.1.	*Extension activities carried out in the neighborhood community, sensitizing students to social issues for their holistic development and impact:* The institute promotes regular engagement of faculty and students with neighborhood community for their holistic development and sustained community development through various activities. Every year programmes are organized under which students and staff participate voluntarily in community based activities. Various awareness programmes, workshops, rallies and road shows with themes like cleanliness, green environment, traffic rule awareness etc. Continuous voluntary activities by students to maintain cleanliness in and around the campus, create awareness about the role of clean environment in human health and contribute to the National Swachh Bharat Abhiyan. Exposure to extension and outreach activities sensitize the students towards social issues and also to legal and social remedies for matters like domestic violence, dowry, child abuse etc. **Learning outcomes of the activity:** • Enlarge the knowledge of societal issues and problems and to search solution by getting involved with their lives • Build up relation and tie up with organizations/NGO to carry forward humanitarian work in future • Develop a passion and brotherhood towards community, affected people • Develop skill and aptitude for problem solving
3.3.2	*Number of awards and recognitions received for extension activities from government / government recognized bodies during the year* <table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number**</td><td>02</td></tr></table> Data requirement for year: (As per Data Template) • Name of the activity: Independence Day, Republic Day • Name of the Award/recognition: • Name of the Awarding government: Government Body • Year of the Award: 2018-19 **File Description: (Upload)** • Any additional information • Number of awards for extension activities in last 5 year(Data Template) • e-copy of the award letters

3.3.3	*Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programs such as Swach Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year*
	<table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number**</td><td>02</td></tr></table> Data Requirements (during the year)(As per Data Template) • Name and number of the extension and out reach Programs: Women Empowerment, Plantation Drive(Swach Bharat Abhiyan) • Name of the collaborating agency: District Administration, Legal Services Committee **File Description (Upload)** • Reports of the event organized • Any additional information • Number of extension and outreach Programs conducted with industry, community etc for the last year (Data Template)
3.3.4.	**Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year** <table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number**</td><td>18</td></tr></table> Data Requirements for last (during the year)(As per Data Template) • Name of the activity: Cleanliness Drive, Kashmir Road Safety Foundation • Name of the scheme: • Year of the activity: 2019 • Number of teachers participating in such activities: 07 • Number of students participating in such activities: 18 **File Description:** • Report of the event • Any additional information • Number of students participating in extension activities with Govt. or NGO etc (Data Template)

Key Indicators 3.4 – Collaboration (20)

Metric No.	
3.4.1.	**The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year** | Year	2018-19

Number	03 |
	
	Data Requirements:(during the year)(As per Data Template)
	• Title of the linkage: Internship Program, Cleanliness Drive, Int'l Women's Day
	• Name of the partnering institution /industry/research lab with contact details:
	    University of Kashmir, Govt. College of Education
	• Year of commencement: 2018-19
	• Nature of linkage
	File Description: (Upload)
	• e-copies of linkage related Document
	• Any additional information
	    Details of linkages with institutions/industries for internship (Data Template)

3.4.2.	*Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year* | Year	2018-19
Number	__ | Data requirement for year : **N.A** • Organization with which MoU is signed • Name of the institution/industry/corporate house • Year of signing MoU • Duration • List the actual activities under each MoU • Number of students/teachers participating under MoUs **File Description: N.A** • e-Copies of the MoUs with institution./ industry/corporate houses • Any additional information • Details of functional MoUs with institutions of national, international importance, other universities etc during the year

Criterion 4 - Infrastructure and Learning Resources

Key Indicator – 4.1 Physical Facilities

Metric No.	
4.1.1.	*The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.* In order to implement the plans and achieve desired goal, the institute has created adequate infrastructure in terms of computer lab, faculty rooms and class rooms and seminar hall with audio-visual facility. The whole campus has internet facility with dedicated lease line. The campus has well equipped playground and has facilities like Xerox within the campus. The institute has a very spacious library to create a pleasant environment for the students. It plays vital role in enhancing the users knowledge. Library is segmented in Refrence Section, Journal Section and has a collection of textbooks, refrences, general and rare books. Institute is maintaining conducive environment for the students to achieve their dreams. • Optimal deployment of infrastructure is ensured through conducting workshop/training programmes for faculty • Effective utilization of infrastructure is ensured through appointment of adequate and well qualified lab-technicians and system administrator • The optimal utilization is ensured through encouraging teaching-learning practices **File Description:** • Upload any additional information • Paste link for additional information
4.1.2.	*The Institution has adequate facilities for cultural activities, sports* • The college has adequate facility for sports and other cultural activities. • The college has a multipurpose hall where different cultural activities and other co-curricular activities are conducted. • The college students enthusiastically take part in cultural activities and other co-curricular activities. • Different seminars, workshops and other than this important days like women's day, Environmental day, Population day and other days are conducted and celebrated in this multipurpose hall. **File Description** • Upload any additional information • Paste link for additional information
4.1.3.	*Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS etc* <table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number of Classrooms**</td><td>1 classroom &1seminar hall with ICT</td></tr></table> Data Requirements: (As per Data Template) • Number of classrooms with LCD facilities: **N.A** • Number of classrooms with Wi-Fi/LAN facilities: **N.A** • Number of smart classrooms: **01** • Number of classrooms with LMS facilities: **N.A** • Number of seminar halls with ICT facilities: **01** **File Description** • Upload any additional information

	- Paste link for additional information - Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)

4.1.4.	*Expenditure, excluding salary for infrastructure augmentation during the year(INR in Lakhs)*

Year	2018-19
(INR in Lakhs)	6,62,325

Data Requirements : (during the year) (As per Data Template)
- Expenditure for infrastructure augmentation: 6,62,325
- Total expenditure excluding salary:

File Description:
- Upload any additional information
- Upload audited utilization statements
- Upload Details of budget allocation, excluding salary during the year(Data Template)

Key Indicator – 4.2 Library as a learning Resource

Metric No.	
4.2.1.	**Library is automated using Integrated Library Management System (ILMS)** Data requirement for year: Upload a description of library with, • Name of ILMS software: KOHA Free Library System • Nature of automation (fully or partially): Open Source Integrated Library System • Version: • Year of Automation: 2016-17 **File Description:** • Upload any additional information • Paste link for Additional Information
4.2.2.	*The institution has subscription for the following e-resources* ✓ e-journals **1.** e-Shodh Sindhu **2.** Shodhganga Membership ✓ e-books ✓ Databases **3.** Remote access toe-resources **Options:** A. Any 4 or more of the above ✓ Any 3 of the above B. Any 2 of the above C. Any 1 of the above D. None of the above Data requirement for year: (As per Data Template) • Details of membership: • Details of subscription: **File Description:** • Upload any additional information • Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)

4.2.3	*Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)*
	<table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**(INR in Lakhs)**</td><td>___</td></tr></table> Data requirement for year: **N.A** • Expenditure on the purchase of books/e-books • Expenditure on the purchase of journals/e-journals in during the year • Year of Expenditure: **File Description (Upload): N.A** • Any additional information • Audited statements of accounts • Details of annual expenditure for purchase of books/e-books and journals/e-journals during the year (Data Template)
4.2.4	*Number per day usage of library by teachers and students (foot falls and login data for online access)(Data for the latest completed academic year)* • Upload last page of accession register details • Method of computing per day usage of library • Number of users using library through e-access • Number of physical users accessing library **File Description(Upload)** • Any additional information • Details of library usage by teachers and students The HEI is requested to calculate the teachers and students usage library per day. **Average usage of the library by the college** = Total no. of teachers & students in each day for all working days **/** Total no. of working days **(Note: Data template is not applicable to this metric)**

Key Indicator- 4.3 IT Infrastructure

Metric No.	
4.3.1.	*Institution frequently updates its IT facilities including Wi-Fi* The institution has a well developed system for providing IT facilities to the users. Some of the facilities are as under: • The computers and printers have software installed in them and the hardware is also maintained from time to time. • The college website is monitored and updated from time to time by the IQAC cell • The computers and printers of administrative block and computer lab are connected to LAN • The computers of the college are connected with printers and scanners wherever required • The institute has smart classrooms for better teaching-learning process • The college take the help of experts for maintenance and repairs of computers and also for up-gradation of its websites • Maintenance and up-gradation is done from time to time • Institute has upgraded the leased line internet connectivity **File Description** • Upload any additional information

4.3.2.	**Student – Computer ratio**
	Number of students : Number of Computers Data Requirements:
	• Number of computers in working condition: 21
	• Total Number of students: 11
	File Description
	• Upload any additional information
	• Student – computer ratio
	(Note: Data template is not applicable to this metric)
4.3.3.	**Bandwidth of internet connection in the Institution**
	Options:
	• ≥ 50MBPS
	• 30 - 50MBPS
	• 10 - 30MBPS
	• 10 - 5MBPS
	✓ < 5MBPS
	Data Requirement:
	• Available internet band width
	File Description
	• Upload any additional Information
	• Details of available bandwidth of internet connection in the Institution
	(Note: Data template is not applicable to this metric)

Key Indicator – 4.4 Maintenance of Campus Infrastructure

Metric No.	
4.4.1	**Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year(INR in Lakhs)**

Year	2018-19
(INR in Lakhs)	160,522

	Data Requirement : (As per Data Template in Section B)
	• Non salary expenditure incurred
	• Expenditure incurred on maintenance of campus infrastructure
	File Description:
	• Upload any additional information
	• Audited statements of accounts.
	• Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)
	***There are established systems and procedures for maintaining and utilizing* physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.**
	College has well established system and procedure for maintenance and utilization of available supporting facilities:
	Laboratory: Record of maintenance account is maintained by lab technicians. The calibration, repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprise. The useful items such as equipments, instruments and chemicals for the laboratory are purchased each year depending on the available funds
	Library: The requirement and list of books is taken from the librarian and finalized list of required books is duly approved and signed by the principal.

	- To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. - Suggestion box is installed inside the reading room to take users feedback. Also pest control has been done in library to keep books safe from termites - Their continuous feedback helps a lot in introducing new ideas regarding library enrichment. **Sports:** Regarding the maintenance of sports equipment the college sport in charge is deputed. Various sports programs are organized annually in the college campus. **Computers:** Computer laboratory established by the college to enrich the students in their programs. - Internet and WIFI enabled campus. - Open access journals facilities are available. **Classrooms:** The college has a committee for maintenance and upkeep of infrastructure. Administrative officers will take in charge for students academic requirement. Classrooms are well maintained and kept neat and clean **File Description:** - Upload any additional information - Paste link for additional information

Criterion 5- Student Support and Progression

Key Indicator- 5.1 Student Support

Metric No.	
5.1.1	*Number of students benefited by scholarships and free ships provided by the Government during the year* <table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number**</td><td>11</td></tr></table> Data Requirement : (As per Data Template) - Name of the Scheme: Post-Matric Scholarship - Number of students benefiting: 11 **File Description:** - Upload self attested letter with the list of students sanctioned scholarship - Upload any additional information
5.1.2.	*Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year* <table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number**</td><td>06</td></tr></table> Data requirement for year: (As per Data Template) - Name of the Scheme with contact information: Post-Matric Scholarship - Number of students benefiting: 06 **File Description:** - Upload any additional information - Number of students benefited by scholarships and free ships institution / non-government agencies in last 5 years (Date Template)

5.1.3.	*Capacity building and skills enhancement initiatives taken by the institution include the following*
	1. *Soft skills*
	2. *Language and communication skills*
	3. *Life skills (Yoga, physical fitness, health and hygiene)*
	✓ *ICT/computing skills*
	Options:
	A. All of the above
	B. 3 of the above
	C. 2 of the above
	✓ 1 of the above
	D. none of the above
	Data Requirement: (As per Data Template)
	• Name of the capability building and skills enhancement initiatives
	• Year of implementation
	• Number of students enrolled
	• Name of the agencies involved with contact details
	File Description (Upload)
	• Link to Institutional website
	• Any additional information
	• Details of capability building and skills enhancement initiatives (Data Template)
5.1.4.	*Number of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the year*
	<table><tr><td>**Year**</td><td>2018-19</td></tr><tr><td>**Number**</td><td>N.A</td></tr></table>
	Data requirement for year: **N.A**
	• Name of the scheme
	• Number of students who have passed in the competitive exam
	• Number of students placed
	File Description: N.A
	• Any additional information
	• Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)

5.1.5.	*The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases*
	1. Implementation of guidelines of statutory/regulatory bodies 2. Organization wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees **Options:** • All of the above • Any 3 of the above • Any 2 of the above ✓ Any 1 of the above • None of the above Data Requirement: Upload the grievance redressal policy document with reference to prevention of sexual harassment committee and anti-ragging committee, constitution of various committees for addressing the issues, minutes of the meetings of the committees, number of cases received and redressed. **File Description (Upload)** • Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee • Upload any additional information • Details of student grievances including sexual harassment and ragging cases **(Note: Data template is not applicable to this metric)**

Key Indicator- 5.2 Student Progression

Metric No.	
5.2.1	*Number of placement of outgoing students during the year* | Year	2018-19
Number	___ | Data requirement for year: **N.A** ✓ Name of the employer with contact details: ✓ Number of students placed: **File Description : N.A** ✓ Self-attested list of students placed ✓ Upload any additional information Details of student placement during the year (Data Template)
5.2.2.	*Number of students progressing to higher education during the year* | Year	2018-19
Number	08 | Data Requirement: (As per Data Template) Number of students proceeding from ✓ UG to PG: 08 • PG to MPhil:

	- PG to PhD: - MPhil to PhD: - PhD to Postdoctoral **File Description (Upload)** - Upload supporting data for student/alumni - Any additional information - Details of student progression to higher education
5.2.3.	i) ***Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)*** 	Year	2018-19	 	Number	N.A	 5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) during the year 	Year	2018-19	 	Number	N.A	 Data requirement for year: (As per Data Template) Number of students selected to - JAM - CLAT - NET - SLET - GATE - GMAT - CAT - GRE - TOEFL - Civil Services - State government examinations **File Description: N.A** - Upload supporting data for the same - Any additional information

Key Indicator- 5.3 Student Participation and Activities

Metric No.	
5.3.1	***Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year.*** 5.3.1.1 : Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year. | Year	2018-19
Number	__ | Data requirement for year: **N.A** • Name of the award/medal • University /State/National/International • Sports/Culture **File Description (Upload): N.A** • e-copies of award letters and certificates • Any additional information • Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year)(Data Template)
5.3.2	***Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities:*** Student council (SSC) representatives actively participate in various activities. They help in coordinating all the events related to academics and other co curricular and extra-curricular activities, as per the directives of teaching faculty. They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the institute. They work as a medium between faculty and students. Contribution of the Student Council Administration: • Holistic development of students • Inculcate among students a sense of responsibility, good inter-personal and leadership skills • Fulfill social responsibilities • To be link between students and administration • Promoting self governance File Description • Paste link for additional information • Upload any additional information

5.3.3.	*Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institution)*

Year	2018-19
Number	02

Data requirement for year: (As per Data Template)

- **List of events/competitions**
  Sports: Cricket, Football
  Cultural Event: Republic Day Celebration

File Description

- Report of the event

- Upload any additional information

- Number of sports and cultural events/competitions in which students of the Institution participated during the year : Four

Key Indicator- 5.4 Alumni Engagement

Metric No.	
5.4.1	*There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.*

Alumini Engagement

- The college has a registered Alumini Association that contributes significantly to the development of the institution through non financial means.

- It is the backbone of the institution. The institution rests on the rich history of the students success and glory.

- Association regularly meets and interacts with the management. It is the flag bearer of the development in the institution

- The alumini organizes lectures on personality development. Over the years it has been helping in holding interactive sessions to motivate students regarding social adjustments and career seeking

Alumini Benefits:

- Personality development program

- Career advising and Mentoring

- Placement assistance

- Sponsorship and Project assistance

Alumini Objectives:

- To bring together students in every area to act as their representative and coordinate and promote their interest in all matters.

- To promote and provide for education, educational schlorships and medical relief useful to poor and the needy students.

- To promote sports education, culture and knowledge by arranging seminars.

- To make the students career oriented and attain international standard and by sheer professionalism.

- To arrange seminars and to develop activities for healthy environment and to develop the habit of tree plantation .

- To promote social, educational, cultural activities for general education and advancement.

File Description:
- Paste link for additional information
- Upload any additional information

5.4.2	*Alumni contribution during the year (INR in Lakhs)*
	Options:
	A. ≥ 5Lakhs
	B. 4 Lakhs - 5Lakhs
	C. 3 Lakhs - 4Lakhs
	D. 1 Lakhs - 3Lakhs
	E. <1Lakhs
	Data requirement for year : **N.A**
	• Alumni association / Name of the alumnus
	• Quantum of contribution
	• Audited Statement of account of the institution reflecting the receipts.
	File Description: N.A
	• Upload any additional information
	(Note: Data template is not applicable to this metric)

Criterion 6- Governance, Leadership and Management

Key Indicator- 6.1 Institutional Vision and Leadership

Metric No.	
6.1.1	*Vision and Mission of the Institution*
	The mission of the institute is to provide, nurture and maintain conducive environment for academic excellence and to prepare competent, ethical and socially responsible citizens. Its vision is to be a premier institution in the field of education for the betterment of the society. The vision and mission of the institute are in tune with the objectives of higher education. The formal and informal arrangements in the institute to coordinate the academic and administrative planning and implementation reflects the institutions efforts in achieving its vision.
	Quality Objectives:
	• To imbibe quality consciousness at all levels of the staff
	• Strict NO to compromise with quality
	• Strive to do still better
	• Discourage short cut
	The mission statement of the college is in conformity with the requirements of the society as it tries to shape its students into model citizens of the future by offering them an academic ambiance which combines the material with the spiritual. The college is proactive in ensuring the admission of students from the disadvantageous sections. Value education is the core and kernel of the college and the students of the embody all aspects of the value based education in their conduct within the college campus and without. The world is becoming more and more complex with every passing day, the students have to have the necessary intellectual competence and mental toughness to face the emerging challenges. Anticipating these the college has been focusing not only on the students IQ(Intelligent Quotient) and EQ(Emotional Quotient) but also on their SQ(Spiritual Quotient)
	File Description
	• Paste link for additional information
	• Upload any additional information

| 6.1.2 | *The effective leadership is visible in various institutional practices such as decentralization and participative management.*

Decentralization is having a significant impact on policy, planning and management of elementary education. To promote quality of education to all sections of people in academic, social and aiming to develop a responsible management. At the same time, decentralization is seen as a means of improving the efficiency of education system and the quality of educational services. At various levels the college grooms the leadership. Management, Principal, Vice-Principal, IQAC members, teaching staff, non-teaching staff, students union, stakeholders, Aluminies jointly empower to propose, design, formulate and execute their plans within the framework of governance. The Academic, Administrative and IQAC all are working together for the smooth running and overall functioning of the college. The institute promotes a culture of participative management by involving the staff and students in various activities. All decisions of the institution are governed by management of facts, information and objectives. Both students and faculties are allowed to express themselves of any suggestions to improve the excellence in any aspect of the institute. The Principal, academic co-coordinator and staff members are involved in defining the policies and procedures, framing guidelines and rules and regulations pertaining to admission, placement, discipline, grievance etc and effectively implementing the same to ensure smooth and systematic functioning of the institute. At functional level the faculty members participate in sharing the knowledge by discussing on the latest trends during faculty meeting.

File Description
- Paste link for additional information
- Upload any additional information |
|---|---|

Key Indicator- 6.2 Strategy Development and Deployment

MetricNo.	
6.2.1	*The institutional Strategic/ perspective plan is effectively deployed*
For any institute to grow and develop, it should have a strategic planning system in place. Strategic planning is an institutes process of defining its strategy or direction and making decisions on allocating its resources to pursue this strategy. The long term plans have been laid down in the strategic plan in consultation with the Principal, IQAC members, senior faculty members. The institute will sustain its excellence and distinctiveness by following a strategic plan:
- Academic Process
- Self-Learning
- Personality Development

Focus of strategic plan:
- Excelling in teaching-learning process
- Empowering students in PRIDE activities
- Enabling inclusive and sustainable growth
- Extending collaborations and capacity building efforts
- Expanding opportunities for societal services
- Encouraging the students to participate in seminars, conferences and workshop
- Promote team spirit and healthy relations amongst staff members of the institution.

File Description
- Strategic Plan and deployment documents on the website
- Paste link for additional information |

6.2.2	*Organogram description:*
	The organogram is an administrative diagram of the institution that describes the decentralized structure of administration. College administration is a cooperative effort of Principal, teaching, non-teaching staff and students with the cooperation and support of all stakeholders in pursuit of common objective. It is necessary that all aspects should be organized in order to attain the desired goals. The head of the institution supervises and looks after all the classes. Under the administration of Principal various committees are formed which include IQAC, library committee, internal complaint committee, time table committee etc. Different cells are well thought-out to look after students and staffs complaints. The cells functioning are controlled by the Principal. The different cells are students Grievance Redressal cell, Staff and Teachers Grievance Redressal cell, Anti Ragging cell etc. Different societies are formed in order to maintain the discipline amongst the students. Another important characteristic of the Organogram is its stakeholders like the students, parents guardians, alumnae etc. **File Description** - Paste link for additional information - Link to Organogram of the Institution webpage - Upload any additional information

6.2.3.	*Implementation of e-governance in areas of operation*
	1.Administration
	2. Finance and Accounts
	3. Student Admission and Support
	4.Examination

Options: N.A

A. All of the above
B. Any 3 of the above
C. Any 2 of the above
D. Any 1 of the above
✓ None of the above

Data Requirements: **N.A**
- Areas of e-governance
  Administration
  Finance and Accounts
  Student Admission and Support
Examination
- Name of the Vendor with contact details
- Year of implementation

File Description : N.A
- ERP (Enterprise Resource Planning)Document
- Screen shots of user interfaces
- Any additional information
- Details of implementation of e-governance in areas of operation, Administration etc(Data Template)

Key Indicator- 6.3 Faculty Empowerment Strategies

Metric No.	
6.3.1	*The institution has effective welfare measures for teaching and non- teaching staff*
	The institution has effective welfare measures for teaching and non-teaching staff
	• The institution provides yearly increment, the salary of the teaching and non-teaching staff as per the norms set by university.
	• Whenever the university organizes a training program, seminars, conferences, workshops etc. the institution not only deputes its faculty members for participation but also provides travelling allowances to the teachers for such program.
	• CP fund facility is provided to the staff.
	• The teaching and non-teaching staff can avail the transport facility without any charge.
	• Advance salary is given to the needy staff members.
	• Provision of concession admission for the wards of the teaching and non-teaching staff exists.
	• Separate rest/staff room has been provided to female staff members.
	• Teaching and non-teaching staff is felicitated on teachers day and some staff members are awarded for their best contribution
	• Grievance cell also exists for teaching and non-teaching staff.
	Paste link for additional information
	Upload any additional information
6.3.2	*Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year*
	<table><tr><td>Year</td><td>2018-19</td></tr><tr><td>Number</td><td>__</td></tr></table>
	Data requirement for year: **N.A**
	• Name of the teacher
	• Name of conference/ workshop attended for which financial support is provided
	• Name of the professional body for which membership fee is provided
	File Description: N.A
	• Upload any additional information
	• Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)
6.3.3	*Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year*
	<table><tr><td>Year</td><td>2018-19</td></tr><tr><td>Number</td><td>___</td></tr></table>
	Data requirement for year: **N.A**
	• Title of the professional development Program organized for teaching staff:
	• Title of the administrative training Program organized for non- teaching staff: None
	• Date:
	File Description: N.A
	• Reports of the Human Resource Development Centres (UGCASC or other relevant centres)

	• Reports of Academic Staff College or similar centers • Upload any additional information • Details of professional development / administrative training Programs organized by the University for teaching and non teaching staff (DataTemplate)
6.3.4	*Number of teachers undergoing online/face-to-face Faculty development Programs (FDP) during the year* | **Year**	2018-19
Number	__ | Data requirement for year: **N.A** • Number of teachers • Title of the Program 6.3.4.2. Duration (From–to) **File Description: N.A** • IQAC report summary • Reports of the Human Resource Development Centres (UGCASC or other relevant centers). • Upload any additional information • Details of teachers attending professional development program during the year (Data Template)
6.3.5	*Institutions Performance Appraisal System for teaching and non- teaching staff* The salient features of the performance appraisal system are as follows: **Teaching Staff** • The performance of each faculty member is assessed according to the Annual Self Assessment for the Performance Based Appraisal System(PBAS). • The institute undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities which are mostly voluntary • The institute accords appropriate weightage for these contributions in their overall assessment **Non-Teaching Staff** • All non-teaching are also assessed through annual reports • The various parameters for staff members are assessed under different categories i.e. character and habit, capacity to do hard work, discipline, reliability, relations etc **File Description** • Paste link for additional information • Upload any additional information

Key Indicator- 6.4 Financial Management and Resource Mobilization

Metric No.	
6.4.1	***Institution conducts internal and external financial audits regularly*** Our institution has its own internal audit mechanism where internal audit is an ongoing continuous process in addition to the external auditors to verify and certify the entire Income and Expenditure of the institute each year. Our institution is self financed institution depending on fees and donations by the trustees which is well monitored by a team of accounts assistants under the supervision of abled administrative officer maintaining record of Income and Expenditure around the year. The institutional accounts are audited regularly by both internal and external audits. The book of accounts maintained for this Income and Expenditure are put forth before the chartered accountant on every closing of financial year for verification and preparation of balance sheet who issues a certificate after secrutning our books of accounts for onwards submission to our governing bodies. So far there have been no major findings/objections. Minor errors of omissions when pointed out by the audit team are immediately corrected and precautionary steps are taken to avoid recurrence of such errors in future. **File Description** • Paste link for additional information • Upload any additional information
	Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III) | Year	2018-19
INR in Lakhs	__ | Data requirement for year: **N.A** • Name of the non-government bodies, individuals, Philanthropers: • Funds / Grants received: **N.A** **File Description** • Annual statements of accounts • Any additional information • Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)

6.4.3	*Institutional strategies for mobilization of funds and the optimal utilization of resources*
	
	The institution does not get any financial support from Government, UGC or any other organization. Tuition fee is the only source of revenue affixed by the regulatory body (University of Kashmir) at the time of admission and is the only source of income to the institution by which all requirements are fulfilled to provide quality programs. The availability of fund is essential for any organization but the movability of fund is even more important. If the movability is in the right direction, coordinated then the level of progress is high otherwise it becomes ineffective even though the fund is available. Therefore the mobility of fund is important for the development of organization. The administrative officer and management body make proper planning for the utilization of funds in right direction.
	
	Optimum utilization of funds is ensured through:
	    • Adequate funds are allocated for effective teaching-learning practices that include orientation programmes, workshops, training programmes etc
	    • Budget is utilized to meet day to day operational and administrative expenses
	    • Enhancement of library facilities needs to augment learning practicesand accordingly requisite funds are utilized every year
	    • Adequate funds are utilized for development and maintenance of the infrastructure of the college
	
	File Description
	    • Paste link for additional information
	    • Upload any additional information

Key Indicator- 6.5 Internal Quality Assurance System

Metric No.	
6.5.1	***Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes*** The prime task of the IQAC is to develop a system for conscious, consistent and catalytic improvement in overall performance of the institution. The IQAC will make a significant and meaningful contribution in the post-accreditation phase of the institution. During the post-accreditation period, the IQAC is channelizing all efforts and measures of the institution towards promoting its academic excellence. **The objectives of the IQAC are** • To ensure continuous improvement in the entire operations of the institution • To ensure stakeholders connected with Education namely parents, teachers, staff and society in general, of its own quality and probity • To develop a quality system for conscious, consistent and programmed action to improve the academic and administrative performance of the institution • To promote measures for driving institutional functioning towards quality enhancement and institutionalization of best practices **Benefits** • To ensure a heightened level of clarity and focus in institutional functioning towards quality enhancement and internalization of the quality culture NAAC for quality and excellence in higher education • To promote measures for the functioning of the institution towards quality enhancement through initialization of quality culture • To provide a sound basis for decision making to improve institutional functioning • To build a better internal communication **File Description** • Paste link for additional information • Upload any additional information
6.5.2	***The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC*** IQAC monitors the teaching-learning process regularly through their organizing committee members. IQAC conducts annual meeting to check the learning process, structures and methodologies of operations and learning outcomes. These meetings are intended to check the overall result analysis and to check the planned goals and achievements of IQAC. In every quarterly meeting of IQAC few decisions and modifications are taken in the regular process. The institution conducts workshops, training programmes and guest lectures periodically addressed by eminent persons. A detailed report is prepared and assessed with necessary actions for the annual meeting. In the annual meeting the Principal presents a detailed presentation report about the planned agendas and achieved goals for the year. Principal and the management committee plans for what else can be added for the improvement and suggests the modification to it. • Paste link for additional information • Upload any additional information

6.5.3	**Quality assurance initiatives of the institution include:**
	1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements 2. *Collaborative quality initiatives with other institution(s)* 3. Participation in NIRF 4. *any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)* **Options:** A. All of the above B. Any 3 of the above C. Any 2 of the above ✓ Any 1 of the above D. None of the above Data requirement for year: (As per Data Template) **Quality initiatives** • AQARs prepared/submitted • Collaborative quality initiatives with other institution(s) • Participation in NIRF • Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) **File Description** • Paste web link of Annual reports of Institution • Upload e-copies of the accreditations and certifications • Upload any additional information • Upload details of Quality assurance initiatives of the institution(Data Template)

7 – Institutional Values and Best Practices

Key Indicator - 7.1 Institutional Values and Social Responsibilities

Metric No.	Gender Equity

7.1.1	*Measures initiated by the Institution for the promotion of gender equity during the year*
	
	Gender inequality is a long term problem in our society and females are discriminated in many ways in the social context of India , although legally women have equal rights. Thus there is great need to sensitize the society on gender issues. Women empowerment through gender sensitization is one of the key criteria to unlock the potential of women. Institution shows gender sensitivity in providing various facilities. Gender sensitivity is an inherent value in the cultural ethos of the institute as is evident by the following facilities.
	
	• Strict implementation of Anti-Ragging, Anti-Smoking and mobile free campus
	
	• Awareness campaign on women safety and gender sensitivity
	
	• The institute is the preferred destination of parents for education of their female wards as evidenced by the stakeholder feedback
	
	• Formal and informal avenues for counseling male and female students and staff for academic and other issues.
	
	• Gender sensitization programs on women's rights, gender justice, gender equality, gender sensitization workshops etc.
	
	• Other measures of gender sensitization include curriculum and coursework, co-curricular activities.
	
	Provide Web link to:
	• Annual gender sensitization action plan
	• Specific facilities provided for women in terms of:
	  a. Safety and security
	  b. Counseling
	  c. Common Rooms
	  d. Day care center for young children
	  e. Any other relevant information

7.1.2	*The Institution has facilities for alternate sources of energy and energy conservation measures*
	1. Solar energy
	2. Biogas plant
	3. Wheeling to the Grid
	4. Sensor-based energy conservation
	✓ Use of LED bulbs/ power efficient equipment
	Options:
	A. 4 or All of the above
	B. Any 3 of the above
	C. Any 2 of the above
	D. Any 1 of the above
	E. None of the above
	Upload:
	• Geo tagged Photographs
	• Any other relevant information
	(Note: Data template is not applicable to this metric)
7.1.3	*Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)*
	Solid waste management: Routine waste is daily collected in dustbins which are emptied in movable containers and carts, segregated into different types of bio and non- bio degradable waste and then dumped into the dumping hole.
	Liquid waste management: Liquid waste generated in the institute is treated in septic tanks and disposed into soak pits.
	• Biomedical waste management **N.A**
	• E-waste management **N.A**
	• Waste recycling system **N.A**
	• Hazardous chemicals and radioactive waste management **N.A**
	Provide web link to
	• Relevant documents like agreements/MoUs with Government and other approved agencies
	• Geo tagged photographs of the facilities
	• Any other relevant information
7.1.4	*Water conservation facilities available in the Institution:*
	1. Rain water harvesting
	✓ Bore well /Open well recharge
	2. Construction of tanks and bunds
	3. Waste water recycling
	4. Maintenance of water bodies and distribution system in the campus
	Options:
	A. Any 4 or all of the above
	B. Any 3 of the above
	C. Any 2 of the above
	D. Any 1of the above
	E. None of the above
	Upload :
	• Geo tagged photographs / videos of the facilities
	• Any other relevant information

	(Note: Data template is not applicable to this metric)

7.1.5	*Green campus initiatives include*
	1. Restricted entry of automobiles
	2. Use of Bicycles/ Battery powered vehicles
	3. Pedestrian Friendly pathways
	     ✓ Ban on use of Plastic
	     ✓ landscaping with trees and plants
	Options:
	A. Any 4 or All of the above
	B. Any 3 of the above
	C. Any 2 of the above
	D. Any 1 of the above
	E. None of the above
	
	Upload
	• Geo tagged photos / videos of the facilities
	• Any other relevant documents
	(Note: Data template is not applicable to this metric)

7.1.6	*Quality audits on environment and energy are regularly undertaken by the institution* 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **Options:** A. Any 4 or all of the above B. Any 3 of the above C. Any 2 of the above D. Any 1of the above E. None of the above Upload: • Reports on environment and energy audits submitted by the auditing agency • Certification by the auditing agency • Certificates of the awards received • Any other relevant information **(Note: Data template is not applicable to this metric)**
7.1.7	*The Institution has disabled-friendly, barrier free environment* 1. Built environment with ramps/lifts for easy access to classrooms. 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities (*Divyangjan*) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading **Options:** A. Any 4 or all of the above B. Any 3 of the above

	C. Any 2 of the above D. Any 1 of the above E . None of the above Upload: • Geo tagged photographs / videos of the facilities • Policy documents and information brochures on the support to be provided • Details of the Software procured for providing the assistance • Any other relevant information **(Note: Data template is not applicable to this metric)**
	Inclusion and Situatedness
7.1.8	*Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities* We believe in unity in diversity that's why our students respect the different religion, language and culture. We feel the college is our second home and all faculties like a family member. This establishes positive interaction among people of different racial and cultural backgrounds. Our college is undertaking various initiatives in the form of celebration of days of festivals, eminent personalities and other such activities to provide for an inclusive environment by bringing students and teachers on single platform for creating inclusive environment. These functions help in developing tolerance, harmony towards culture, region and linguistics and also communal social economics and other diversities. There is no segregation of students on the basis of their lingual or communal background. Students are safe and secure at the institute, not because of locks and security guards, but because they know the institution has physical, emotional and spiritual safety. Anti-ragging cell acts as a key factor in maintaining tolerance and harmony among students. Grievances addressal committee is also constituted to address the grievances among the students to maintain harmony in the college. *Provide Web link to:* • Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) • Any other relevant information.

Human Values and Professional Ethics

7.1.9	*Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens* Our institution takes all possible initiatives in organizing various events and programmes for moulding the students and staff to become responsible citizens of the country. As responsible citizens students are motivated to take part in various activities of the college. The college encourages the students to take part in medical camps, study tours etc that make them understand the importance of protecting the cultural heritage of the country. The students have taken up many cleanliness drives both inside and outside the campus considering it as a responsibility of every citizen. The students have also taken up plantation drives to provide a clean and green environment for all. Swachh Bharat Abhiyan has also been an important initiative taken up by the college where we organized an awareness programme for the students. Our institution also encourages group volunteerism through seminars aiming at developing students personality and undertaken various activities from time to time to spread social awareness about issues like communal harmony, drug abuse, health and hygiene, disaster management etc.The college is a unique integration of quality education and all round development of students that empower them to become confident, competent and responsible global citizens who value education as a life long process. **Provide web link to :** • Details of activities that inculcate values; necessary to render students in to responsible citizens • Any other relevant information
7.1.10	*The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programs in this regard.* 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programs for students, teachers, administrators and other staff

	4. Annual awareness programs on Code of Conduct are organized **Options:** A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above **Upload:** • Code of ethics policy document • Details of the monitoring committee composition and minutes of the committee meeting, number of programs organized, reports on the various programs etc., in support of the claims. • Any other relevant information
7.1.11	*Institution celebrates / organizes national and international commemorative days, events and festivals* Our institute is committed to promote ethics and values amongst students and faculty to encourage the same. Our institute celebrates national and international days and organizes events as well. Our students are on a mission towards better approach by breaking the different boundaries. Thoughts of great Indian personalities sowed into the young minds through the exhibitions and programs conducted on these days. The institution practices pluralistic approach towards all religion functions and encourages the students and faculty to showcase the same. Every year our institute organizes the national festivals and birth/death anniversaries of the great Indian personalities. Staff and students get to know the importance of national integrity in the country in general and their role in it in particular. Some of the days celebrated are Teachers day, women's day, World Environmental day, World health day etc. **Provide we blink to :** • Annual report of the celebrations and commemorative events for the last (During the year) • Geo tagged photographs of some of the events • Any other relevant information

Metric No.	

7.2.1	**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.**
	Best Practice 1
	Title of the Practice:
	Women Empowerment
	Objectives of the Practice
	The empowerment of women refers to providing the necessary rights and responsibilities to the women. Empowerment is a multi-dimensional process which should enable individuals or a group of individuals to realize their full identity and powers in all spheres of life. So, the college has resolved to take up the cause of women empowerment for the women students with the objectives of
	  • Mentoring women students on women specific issues
	  • Creating an environment through awareness programmes to enable the students to realize their full potential for learning and solving their problems independently
	  • Arranging special sessions with the social activists for enabling the female students to be aware of several types of 'evil designs'
	  • Organizing debates and discussions on gender equality to enable the students to realize gender sensitization, thus leading to more equality and harmony in family and society
	The Context
	  • The women student in the beginning were not enthusiastic to participate
	  • The coordinator and the members of the unit persuaded many female students that all the programmes are meant for the betterment and empowerment of their own good
	
	The Practice
	Discrimination against women even in the 21st century is a devastating reality, that is why 'gender inequality' has been a matter of serious concern across the globe and within the countries. Being the most vibrant and dynamic segment, the youth including girls, is our most valuable human resource. We cannot afford to neglect our female force to be the victims of discrimination, exploitation and segregation. So the college resolved to empower female students to face the world boldly and successfully for a life of peace, harmony and dignity
	Evidence of success
	The female students of 2018-19 batch were active members and were inspired by various awareness and gender sensitization programmes.
	Problems Encountered and Resources Required
	  • The modest and diffident students were reluctant

- Ensuring the all-round support and participation of women teachers in the programme was also a tough task
- Organizing various programmes during working hours, sometimes has led to sacrifice the class work
- Implementation of the annual plan and its monitoring has become a tough task in view of tight academic schedule

Best Practice 2

Title of the Practice

Promotion of universal values among students

Objectives of the Practice

This practice explores the existence of universal human values, which are those things or behaviours that we believe should be privileged and promoted in the lives of human beings. A value is one of our most important and enduring beliefs, whether that be about a thing or a behaviour. The term "value" means something that an individual or community believes has a worth that merits it being pursued, promoted or privileged. Even though some values may be universal. To understand this students need to examine one of the "universal values" i.e human rights. In today's world where majority of the people are pursuing only self interests relentlessly, the institution recognizes the need to inculcate universal values like promotion of truth, selflessness, righteousness etc. Every individual will value certain things, states of minds or behaviours as these relate to his/her upbringing and social context.

Context

The value education inculcates among the students

- Harmonious development of body, mind and soul and promotion of universal values
- Cultivate inner calmness
- To help others
- To develop a positive attitude
- Focus on history and tradition

The practice

The institute organized following activities

- A class on moral values
- Counselling session held
- Programme on women empowerment
- Lecture on universal values

Evidence of success

Students are increasingly taking interest in this practice. They are regularly attending the classes despite their packed schedule of usual classes

Problem Encountered

- Creating an appreciation of the need
- Removing misconceptions

Provide web link to:

- Best practices in the Institutional web site
- Any other relevant information

Key Indicator - 7.3 Institutional Distinctiveness

Metric No.	
7.3.1	*Portray the performance of the Institution in one area distinctive to its priority*
	In keeping with the vision of promoting the core values of justice, freedom, sincerity, truth and joy our college has always given priority to the education of underprivileged to empower them. The institution stresses on outreach programmes and inculcates in its students an awareness of the value of a holistic education and an empathy for the less privileged sections of society. An atmosphere that facilitates personal commitment to the educational success of students in an environment that values multiplicity and society. The teaching and the extra-curricular activities are oriented in such a way that the mental health, physical disability, skill development related requirements do not take a back seat. To make students aware of the wider social context in which they live, they are encouraged to participate in regular programmes organized by the institution, including community service and gender and environmental awareness. The institution aims at creating a hatching ground for the students to develop their hobbies and achieve success in life. The two centres are step towards facilitating the students with the required knowledge, experience and exposure to pursue their dreams with gainful employment. With the skills gained, the student becomes more determined and confident in facing the future. Emphasis is paid to obtain feedback from parents, students, faculty members and alumni through informal contact to obtain information about qualitative changes which are required.
	Provide web link to:
	• Appropriate web in the Institutional website
	• Any other relevant information

Future Plans of action for next academic year (200 words)

- Moving towards for further development and excellence
- M.Ed as a new course will be implemented very soon
- Green audit to make campus eco-friendly
- Tapping more resources for conducting seminars and conferences for gaining more knowledge in the recent trends
- Providing spacious infrastructure to facilitate teaching and learning
- Improvement in the placement opportunities for students
- Strengthening the support of students for cultural and sports activities
- Improvement in ICT enabled infrastructure

*Name*_____   *Name*_____

_____   _____

Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC

_____ *** _____